

**ASSOCIATION OF INDIAN UNIVERSITIES  
AIU HOUSE, 16-COMRADE INDRAJIT GUPTA MARG  
NEW DELHI**

**Minutes of the Meeting of Finance Committee held on 14.09.2018 at 10.30 am in AIU House, New Delhi. The following Members were present:**

Prof. Sandeep Sancheti	In the chair
Prof. M. M. Salunkhe	Member
Prof. Anoop Swarup	Member
Prof. Furqan Qamar	Member Secretary
Dr. Baljit Singh Sekhon	Joint Secretary (Finance) as Secretary
Mrs. Ranjana Parihar	Deputy Secretary (Finance)

Prof. P. B. Sharma, Immediate Past President, AIU and Prof (Dr.) Sarva Narayan Jha, Vice Chancellor, K.S Darbhanga Sanskrit University, Darbhanga could not attend the meeting due to exigencies of work and pre-occupations.

The following also attended meeting as invitee:

Dr. Piyush Patanjali	Joint Secretary (Admn)	Invitee
Dr. Alok Kumar Mishra	Joint Secretary (Meeting/EV)	
Mr. Pradeep Kumar	Consultant	

At the outset Prof. (Dr.) Sandeep Sancheti, President AIU welcomed all the members and Invitees of the Finance Committee. The Secretary General also welcomed the members.

Thereafter, agenda items were taken up for discussion.

**CONFIRMATION OF THE MINUTES**

1. To confirm the minutes of the Finance Committee Meeting held at AIU House on 28.10.2017.

[note] The Minutes of the Finance Committee were circulated amongst members vide letter No AC/FC/2017/446-450 dated 01.02.2018. The office did not receive any comments.

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Minutes were confirmed. Members further suggested that all meetings of the FC must be serially numbered.

2. To confirm the minutes of the Finance Committee Meeting held at AIU House on 24.05.2018.

[Note: The Minutes of the Finance Committee held on 24.05.2018 were circulated amongst members vide letter No.AC/FC/2018/35/62162 dated 08.06.2018. The office did not receive any comments.

Minutes were confirmed.

#### ACTION TAKEN ON THE MINUTES

(Appendix-I) (Pp 1-13)

- To report action taken on the minutes of Finance Committee Meeting(s) held on 28.10.2017 and 24.05.2018.

(Appendix-II) (Pp 14-16)

Noted and approved with the direction to Administration Division, to examine the liability of the Association as per the contract signed by AIU with M/s RITES Limited for the renovation/interior Furnishing Work of AIU if the renovation work is not undertaken at this stage and submit a proposal before the forthcoming Governing Council Meeting in this regard.

#### ITEMS TO REPORT

4. To report that Dearness Allowance @ 2% was paid to the AIU Staff Members as per Bye Law 2.1 effective from 1.1.2018.

[Note: The competent authority approved Dearness Allowance @ 2% to AIU Employees (enhancing existing rate of DA from 5% to 7% of the basic pay) with effect from 1.1.2018 as sanctioned by the Govt. of India vide OM No.1/1/2018-E-II(B) dated 15.3.2018. Revised DA along with arrears for the period from January, 2018 to March, 2018 was paid to the staff members in the salary for the month of April, 2018 as per provision made in BE 2018-19].

Noted and ratified.

5. To report pending Annual Subscription (Membership Fee) of the Association receivable from members for the year(s) 2014-15, 2015-16, 2016-17 & 2017-18.

[Note: Letters duly signed by the Secretary General were sent to the members in arrears of subscription on 10<sup>th</sup> March 2017. The Deputy Secretary (F) has also written to the Registrar(s) of the Universities vide e-mails/letter(s) dated 12.7.2017, 3.10.2017 and 16.1.2018 for expediting the Annual Subscription of AIU along with arrears.

Subsequently, the Secretary General of the Association had also written a polite reminder to the Vice Chancellor(s) urging them to expedite the payment of membership fee].

(Appendix-III) (Pp 17-18)

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- Resolved that the Secretary General may write to the Vice Chancellor(s)/Director(s) of concerned universities/institutions requesting them to expedite the payment.
6. To report that 362 member universities are yet to pay the Annual Membership Fee of the Association for the Financial Year 2018-19.

[Note: DO letters duly signed by the Secretary General were sent to the member universities on 16<sup>th</sup> March, 2018 for remitting the Annual Subscription for 2018-19. This was followed by a reminder No. AC/VII/2018 dated 12.07.2018 from the Deputy Secretary (Finance) to the Registrar(s) of the Universities]

(Appendix-IV) (Pp19-26)

Resolved that the Finance Division need to pursue the matter and the Secretary General may write to the Vice Chancellor(s)/Director(s) of concerned universities/institutions, requesting them to expedite the payment.

7. To Report sanction of the Ministry of Human Resource Development in favour of AIU as Grant-in-aid (General) amounting to Rs. 250 lacs under Object Head-31 for the FY 2018-19.

[Note: The Ministry of Human Resource Development allocated the Budget Estimate of Rs. 250.00 lakhs for the F Y 2018-19 vide sanction F. No.9-1/2018-U.3 dated June 07, 2018 for AIU activities which reads as:

Object Head	(Rs. in Lakhs) Amount
<b>General (2202.03.102.24.02.31)</b>	250.00
The expenditure on salary and retirement benefits etc. will be met out of funds allocated under object Head 36 in respect of institutions/autonomous bodies and the expenditure on (a) Payment of pension and pensionary benefits; (b) salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary/wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under <b>Object Head -31- Grant in aid-General.</b>	

During the financial year 2017-18, Ministry allocated Rs.32.00 lakhs for Non Salary Activities out of the total allocated grant of Rs.250.00 lakhs. However, no such segregation is specified in the sanction letter of the current financial year.

The Ministry of Human Resource Development has sought a written confirmation from all the autonomous bodies that expenditure against the sanctioned grant shall be routed through "Expenditure, Advance and Transfer (EAT) module" of Public Finance Management System (PFMS). PFMS is being administered by the Ministry to track and monitor disbursement of funds on real time basis.

Finance Committee noted with appreciation and further resolved that the efforts be made to implement the EAT Module of PFMS as per the direction of the Ministry of Human Resource Development.

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8. **To report compliance of GFR 230(8), 2017 with regard to refund of interest earned on grant-in-aid sanctioned by the Ministry of HRD during the FY 2016-17.**

[Note: The Ministry of Human Resource Development vide letter No.9-1/2017-U.3 dated 12.3.2018 informed that as per Rule 230(8) of GFR, 2017, all interests or other earning against the grant-in-aid or advances released to any Grantee institution should be mandatorily remitted to the Consolidated Fund of India before 31.3.2018. Such advances should not be allowed to be adjusted against future releases.

Accordingly, a sum of Rs 6,21,028/- earned by AIU on Govt. Grant for the FY 2016-17 was remitted to the Consolidated Fund of India on 31.3.2018 after procuring the approval from the Secretary General

As per GFR provision, interest earned on grant-in-aid during the FY 2017-18 amounting to Rs. 99,363/- is to be remitted to the Consolidated Fund of India through the Ministry of Human Resource Development. Approval may please be accorded for refund of interest earned on Grant-in-aid during the FY 2017-18].

**Noted and ratified.**

9. **To report implementation of BHIM App and Bharat QR Code for payment through digital mode.**

[Note: The Ministry of HRD furnished a copy of Ministry of Electronics & IT letter No.12(148)2017-DPD dated 11.9.2017 and 12/11/2017-DPD-Meity dated 12.9.2017 for implementing financial transactions through digital mode with special emphasis on BHIM App and Bharat QR code.

Necessary arrangements have been made effective from 16.5.2018 for receipt of money directly to our Savings Bank A/c. using Bharat QR Soft Code linked with our Savings Bank Account of Canara Bank. Bharat QR Code is prominently displayed for receipt of fee for various services provided by AIU].

**Noted and appreciated. In order to encourage receipt of money using BHIM App, the concerned division (s) receiving money for various services will once again be requested to prominently display the Bharat QR Code for receiving money on behalf of AIU. This payment mode should also be displayed on the Website of AIU alongwith other payment mode (s).**

10. **To report module of payment Gateway Facility for on line money transfer using AIU website.**

[Note: The Payment Gateway proposal of Canara Bank was approved by the Finance Committee. Since the Canara Bank provides this facility only through its Aggregator, there was an undue delay on the part of Canara Bank, DDU Marg, New Delhi. Factual position in this regard was placed before the Finance Committee in its meeting held on 28.10.2017.

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Matter was taken up with the Canara bank Head Office at Bangalore through the General Manager, Canara Bank, Delhi. Bank will now be installing the Gateway Portal linked with AIU Website on the charges given below:

One Time set up cost	Sl. No.	Payment Option	Per Transaction charges	AMC
Nil	1.	Credit Card	0.85%+tax	Nil
	2.	Debit Card Txn. Upto 2000/-	Nil	
	3.	Debit Card Txn. Above Rs.2000/-	0.90% + tax	
	4.	HDFC, SBI, AXIS, ICICI Net Banking	Rs.8.00+ tax	
	5.	Rest All Bank Net Banking	Rs.5.00 + tax	

Transaction Charges already approved by the Finance Committee are submitted below:

Payment Option	Transaction charges
One time Set-up Cost	Waived off
AMC	Waived off
Payment by Credit Card	1% per txn
Payment by Debit Card (for Trxn. above Rs.2000/-)	1% per txn
Payment by Debit Card (for Trxn below Rs.2000/-)	0.75% per txn
Payment using Net Banking	Rs. 7/- per txn

Transaction Charges claimed by the Bank now are on the lower side as compared to the approval accorded by the Finance Committee except for Sl. No. 4 above.

As per the guidelines of GOI, Department of Investment & Public Asset Management(DIPAM), Ministry of Finance vide circular No.13/10/2016-Admn dated 2.6.2016 received through MHRD vide letter No.5-2/2016-U.3 Vol.I dated 12.8.2016, universities, autonomous institutions are required to set up infrastructure to facilitate payment of any kind of fees for any service being provided to the students through any of the digital means, i.e. internet banking, credit/debit cards, Aadhar based POS or UPI systems at no extra cost to students.

Accordingly, necessary instructions have been issued to the Canara Bank, after obtaining the approval from the competent authority, to ensure that charges for transactions with the students through this portal for obtaining Equivalence Certificate and for enquiries related to Equivalence shall be borne by AIU.

The Canara Bank, DDU Marg vide letter No.CBDDU/ITBKNG/AIU/0023/2018/VKG dated 29.8.2018 has informed that Payment Gateway Service for AIU has already been approved by the Head Office of the Bank. Portal linked with AIU Website shall be installed by the Bank/Aggregator shortly].

**Members noted and ratified and accorded approval for revised transaction charges. The Committee further recommended for following the GOI guidelines for services rendered to students for obtaining Equivalence Certificate and for enquiries related to Equivalence at no extra cost to students for digital mode transactions.**

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11. To report delivery of International Visa Corporate Credit Card-CANCARD –AIU to the Secretary General, AIU.

[Note: An International Visa Credit Card was procured from Canara Bank for the use of Secretary General, AIU during his foreign travel/tours with an overall financial limit of US\$ 10000 by directly debiting the Savings Bank Account of AIU].

Noted and ratified. It was further resolved that a separate card with same facility may also be procured for use by the President, AIU. Accordingly Finance Committee passed the following resolution:

RESOLUTION

1. **RESOLVED** that Canara Bank be requested to issue a Corporate CANCARD to the company and also Add-on Cards thereunder to those of its Executive/Officers to whom the company desires to provide such facility from time to time.
2. **RESOLVED** that PROF. SANDEEP SANCHETI, PRESIDENT ASSOCIATION OF INDIAN UNIVERSITIES be and is hereby severally authorized to apply to Canara Bank for issue of Corporate CANCARD upto an overall financial limit of US \$ 10000 in the name of Association and also Add-on-Cards there under in the name of the President, AIU as may be decided by the company from time to time.
3. **RESOLVED** that any liability incurred by the Association and its President pursuant to the use of the said Corporate CANCARD/Add-on-Card issued thereunder shall be the liability of the Association and be discharged by it without demur.
4. **RESOLVED** also that the Association agrees to be bound by the 'Terms and Conditions governing CANCARD, 1991" and as amended from time to time.

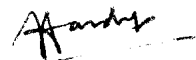
Date 14.09.2018

Sd/-  
President, AIU

12. To report implementation of Travelling Allowance Rules in AIU effective from 1.4.2018 as per the recommendations of 7<sup>th</sup> CPC approved by the Govt. of India for Central Govt. Employees.

[Note: In view of consistent demand from the Committee Members, AIU and Staff Members, TA Rules approved by the GOI vide OM No.19030/1/2017-E.IV dated 13.7.2017 were implemented in AIU effective from 1.4.2018 after obtaining the approval from the Competent Authority. As confirmed, TA Rules recommended by the 7<sup>th</sup> CPC were implemented in UGC, CBSE, DGACR (E) effective from 13.7.2017].

Noted and ratified.





13 To report deduction of TDS on Sitting allowance being paid to Members.

[Note: An item on the subject matter was placed before the Finance Committee in its meeting held on 28.10.2017. Rule position of Section 194J of the Income Tax Act, 1961 with regard to deduction of tax at source on sitting allowance was submitted before the Members.

TDS @ 10% is deducted on the Sitting Allowance being paid to members in view of direction from the members in this regard].

Noted.

14. To report deficit met from the AIU Funds for implementing following Scheme(s) of GOI (Ministry of HRD and Ministry of Youth Affairs & Sports):


Grant Head	Sanction Received 2017-18	Expenditure Incurred 2017-18	(Rs. in lacs)	
			Income from other sources (Fee from Non Members/Participants)	Deficit(-)/ Surplus(+)
Sports (Ministry of YA & Sports)	Nil	60.60	4.48	(-) 56.12
Govt. Grant (General) (Ministry of Human Resource Development)	250.00	217.16	1.20	34.04
Youth Affairs (Ministry of YA & Sports)	Nil	117.85	16.84	(-) 101.01

Noted and ratified.

Finance Committee noted that deficit as reported is on account of non-receipt of grants from the Ministry of Youth Affairs and Sports. Finance Committee further resolved that in view of the fact that Youth Affairs and Sports activities of AIU are important, the expenditure on salaries/establishment of employees of Youth Affairs and Sports Division be charged to the AIU Funds w.e.f. 1.04.2018.

Finance Committee further resolved that the expenditure on activities of the Youth Affairs and Sports Division be charged to the Govt. Grant (General) as received from MHRD each year.

The above decision notwithstanding, Joint Secretary (Sports) and Joint Secretary (Youth Affairs) need to pursue the matter with the concerned Ministry for the sanction and release of grants.

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**15. To report Appellate Order(s) received from the Commissioner Income Tax (A) - 40 in favour of AIU for the Assessment Year(s) 2009-10 & 2013-14].**

[Note: The Assessment proceedings for the AYs 2009-10 and 2013-14 were completed u/s 143(3) of the Income Tax Act, 1961. The Assessing Officer invoked the provision to Section 2(15) of the Income Tax Act, 1961 and disallowed the benefit of Section 11 & 12 of the Act. Following demand was raised by the Assessing Officer:

AY 2009-10	Rs. 7,98,290/- U/S 148/143(3) of the Act.
AY 2013-14	Nil

AIU preferred an appeal before the CIT (Appeal) against the arbitrary orders issued by the Assessing Officer.

The Appellate Authority (CIT-Appeal) has issued favourable order(s) for the assessment proceedings completed by the Assessing Officer for the AYs 2009-10 and 2013-14 by stating following facts.

"After due consideration of the facts and circumstances of the case, I, in exercise of powers vested in me allow the appeal of the assessee. The AO was not justified in disallowing the claim of the exemption under section 11 of the Act. The learned CIT (A) appreciated these facts and directed the AO to allow the exemption u/s 11 (1) with all the consequential benefits as the assessee is not involved in any trade, commerce or business to attract the mischief of Proviso of Section 2(15) and the object, aim and purpose of existence of Society is solitary i.e. education and non else. In the end result, the appeal is partially allowed.

Refund of Rs. 798290/- was processed by the Income Tax Department by adjusting the same against the demand raised for the AY 2010-11].

**Noted with appreciation.**

**16. To report Appellate Order(s) received from the Income Tax Appellate Tribunal, New Delhi Bench for the Assessment Years 2010-11 & 2011-12.**

[Note: The Revenue authorities of Income Tax Department (Assessing Officer) filed following Appeal(s) before the Income Tax Appellate Tribunal, Delhi Bench, New Delhi in response to order(s) issued by the Ld. CIT-A -40 (E) in favour of AIU:

- i) Appeal No. 5328/Del/2015 - AY 2010-11
- ii) Appeal No. 1649/Del/2016 - AY 2011-12

The above appeal(s) were filed by the revenue authorities of Income Tax Department on following grounds:

"On the facts and in the circumstances of the case and in law, the Ld. CIT(A) has erred in holding that assessee society is involved in imparting education despite the fact that the

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assessee society was engaged in the activities of selling & publishing and also earning income from advertisement which is in the nature of business trade within the meaning of amended provisions of section 2(15) of the Income Tax Act., 1961.”

Numbers of notices were issued to AIU by the ITAT, ND. Mr. Salil Agarwal, an eminent Advocate represented AIU before the ITAT, Delhi Bench.

The Income Tax Appellate Tribunal (Delhi Bench 'G' & 'D'), New Delhi has issued favorable order(s) for the AYs 2010-11 & 2011-12 in May, 2018 by stating that:

“... we are of the considered view that the Id. CIT(A) has passed well reasoned order in the light of settled proposition of law in the case cited as Delhi Music Society Vs DGIT-204 cited taxman 231(Delhi), CIT vs. Doon Foundation-154 ITR 208 Calcutta and The Student Union in London Hospital Medical College vs. IRC and Attorney General-24 Taxman 161. So, finding no illegality or perversity in the impugned order passed by the Id. CIT(A), present appeal filed by the Revenue is hereby dismissed].

As resolved in the Finance Committee Meeting held on 16.8.2017, an eminent Advocate Mr. Salil Aggarwal, recommended by the Statutory Auditors, was appointed by the competent authority on a remuneration of Rs. 250000/- plus tax per case for the appeal(s) filed by the Revenue Authorities of Income Tax Department. Noted and ratified with appreciation for the efforts made by the office for procuring two consecutive positive order(s) from Income Tax Appellate Tribunal, Delhi.

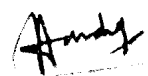

17 **To report the progress of promoting receipts/payments through Public Financial Management System (PFMS).**

[Note: The Ministry of Human Resource Development vide e-mail dated 23.11.2017 (based on M/o Finance, Deptt. of Expenditure vide OM dated 12.9.2017) has sought a written confirmation from all the autonomous bodies that expenditure against the sanctioned grant shall be routed through “Expenditure, Advance and Transfer (EAT) module” of Public Finance Management System (PFMS). PFMS is being administered by the Ministry for processing payment on real time basis.

It is obligatory on the part of each Bureau to:

1. Submit a certificate with regard to implementation of EAT Module based on which further grant-in-aid will be released;
2. Submit utilization certificate of FY 2017-18 through EAT Module &
3. Process expenditure against the grant-in-aid for the FY 2018-19 through PFMS portal.

The Ministry of Human Resource Development has already added AIU as an Agency in the PFMS portal on 14.12.2011. The requisite Login IDs for Data Operator and Data Approver have been created by the Deputy Secretary (F) on 8.8.2018. The Association will have to enter the Receipt and Payment data for the grant in its own Books of Account as well as on the PFMS portal on real time basis. This leads to duplication of work.

Moreover, the data of the FY 2017-18 is also required to be entered in the form of uploading of Utilization Certificate through bulk data entry option. There is already an enormous increase in the work of this Division due to implementation of Goods and Services Tax effective from 1.7.2018 for which no supporting hand is provided to this Division.

At present three separate object heads are being operated by the GOI to capture the expenditure. These are:

1. Object Head 31-Grant in Aid General
2. Object Head 35-Grants for creation of Capital Assets
3. Object Head 36 -Grant in Aid Salaries

The Association has been receiving the grant from the Ministry of Human Resource Development under the **Object Head -31- Grant in aid-General**. Expenditure on account of salary (Object Head 36) is booked against the grant received under the Object Head -31 as per practice. Since the activity based expenditure can be booked under the Object Head -31 on real time basis through PFMS portal, it is proposed that:

1. Expenditure on salaries effective from 1.4.2018 may be met from AIU Funds;
2. Expenditure incurred for various activities from AIU funds may be suitably considered against the OH 31;
3. Requisite trained staff may kindly be sanctioned for meeting the extra workload of data entry under PFMS (EAT Module) and of Goods & Services Tax as requested to competent authority from time to time.

This will enable the AIU to submit a certificate to the Ministry for implementation of EAT Module based on which further grant-in-aid will be released by the Ministry.

**Members noted that the sanction for the Grant-in-Aid was accorded by the MHRD under the Object Head - 31 - Grant-in-Aid General and resolved that the grant may strictly be incurred as per the sanction of the Ministry of Human Resource Development under the Object Head-31 which is meant for the activities of the Association;**

**Finance Committee further resolved that w.e.f. 1.04.2018 expenditure related to Vice Chancellors' Meet (Zonal as well as national) being major activities of AIU, also be incurred out of Govt. Grant (General) as sanctioned by the MHRD.**

**Finance Committee further resolved that since the MHRD grant is meant only for the AIU activities, the expenses on the salaries /establishment of the research staff be charged to AIU Funds.**

#### ITEMS FOR CONSIDERATION

18. To consider the Revised Estimates for the year 2018-19 and the Budget Estimates for the year 2019-2020 in respect of following Budget(s) along-with relevant schedules:

- AIU Main Budget

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- Government Grant General (MHRD) Budget

[Note: A schedule showing the designation, pay bands, total expenditure on salaries under above mentioned Budgets is enclosed. The provision of DA, Bonus, Children Education Allowance, vacant positions, is made in the Budgets.

Budget(s) for the Sports & Youth Activities are not separately prepared in view of the factual position submitted below:

i) **Grant for Sports Activities** From FY 2013-14 onwards (last 6 years)  
The expenditure towards Affiliation Fee, Committee Meeting, Printing & Publication, Salary & Allowances and other Administrative Expenses have been borne by AIU from its meager resources. As regards expenditure on Inter University Tournaments, Sports Division have informed to all the Universities hosting the tournaments to meet the expenditure by generating their own financial resources.

ii) **Grant for Youth Affairs Activities** From FY 2016-17 onwards (last 3 years)

The expenditure towards Salary & Allowances, Committee Meeting, Printing & Publication, Salary & Allowances and other Administrative Expenses have been borne by AIU from its meager resources. Besides Establishment and Administrative expenses, expenditure on organizing National and Zonal Festivals, SAUFEST etc. is also incurred by AIU as per the resolution of GC 343/09 dated 8.4.2017.

Details of expenditure on Sports and Youth Activities and other administrative expenditure borne by AIU during the last 3 years are submitted below.

Year	Sports		Rs. in lakhs			
	Establishment & Administrative Exp	Activity Based Expenditure	Establishment & Administrative Exp		Activity Based Expenditure	
2015-16	46.09	2.53	11.25	by Min. of Y & S	45.00	by Min. of Y & S By
			27.97	by AIU		
2016-17	42.97	0.92	36.09		30.00	
2017-18	56.19	0.33	38.94		59.57	

Since the grant for the Sports and Youth Activities is not released by the Ministry of Youth Affairs & Sports, it is for consideration that the expenditure on salaries effective from 1.4.2018 may be met from AIU Funds.

(Appendix-V) (Pp 27-32)

After due deliberations, Budget(s) were approved with the suggestion that the decisions recorded under Item Nos. 14 and 17 be incorporated in the budget. Accordingly the Budgets as revised are attached.

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19. To consider the Receipt and Payment Account, Income and Expenditure Account, Balance Sheet, Audit Report and Points for Attention for the Management in respect of AIU including AIU Employees Group Gratuity Scheme for the year 2017-18 received from M/s. Sanjay Satpal & Associates, Chartered Accountants, New Delhi, AIU Auditors.

(Appendix-VI) (Pp 33-64)

The Finance Committee considered the Receipt & Payment Account, Balance Sheet along with Audit Report of AIU & AIU Employees Group Gratuity Scheme for the year 2017-18 received from the Statutory Auditors M/s Sanjay Satpal & Associates, CA and after due deliberations the same is recommended for approval of the Governing Council.

20. To consider the Revenue Account, Balance Sheet along-with audit report for the year 2017-18 in respect of AIU Provident Fund Trust received from M/s. Gaurav K Arora & Co., Chartered Accountants, New Delhi.

(Appendix-VI) (Pp 65-71)

The Finance Committee considered the Revenue Account, Balance Sheet along with Audit Report of AIU Provident Fund Trust for the year 2017-18 received from the Statutory Auditors M/s Gaurav K Arora & Co., CA and after due deliberations the same is recommended for kind approval of the Governing Council.

21. To consider the appointment of AIU Auditors for the Financial Year 2018-19 in respect of AIU, AIU PF Trust and AIU Employees Group Gratuity Scheme.

[Note: The Accounts of AIU, AIU Employees Group Gratuity Scheme for the Financial Year 2017-18 were audited by M/s Sanjay Satpal & Associates, Chartered Accountants, New Delhi on a remuneration of Rs.30000/-. The Accounts of the AIU Provident Fund Trust for the FY 2017-18 were audited by M/s. Gaurav K Arora & Co, CA on a remuneration of Rs.11250/-.

Our Statutory Auditors (M/s Sanjay Satpal and Associates) have made a request vide e-mail dated 4.4.2018 for enhancing the Audit fee by 25% in view of increase in their office expenses. A statement giving details of audit fee approved by the Governing Council from FY 2015-16 is submitted under Annexure 'A'.

A Gazette notification dated 30.10.2003 received from EPFO stating that "The same auditors should not be appointed for two consecutive years and not more than two years in a block of six years in respect of accounts of Employees Provident Fund Trust" is placed below for kind consideration of the members.

The Auditors for AIU, A.I.U. Provident Fund Trust and AIU Employees Group Gratuity Scheme may accordingly be finalized ].

(Annexure-A) (Pp 72)

Resolved that M/s. Sanjay Satpal & Associates shall be the Statutory Auditors for AIU, AIU Employees Group Gratuity Scheme and AIU Provident Fund Trust for the FY 2018-19. In

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view of a demand from the Statutory Auditors for enhancement of Fee, members recommended 15% increase in remuneration for Audit and other related works as per Annexure enclosed for kind approval of the Governing Council. This increase in professional fee will be valid for a period of 3 years.

Annexure B

**22. To consider appointment of Auditor for the FY 2017-18 under CGST Act, 2017.**

[Note: GST regime focuses on self assessment processes for discharging tax liability by the taxpayer. However, in view of the complexity involved and in order to ensure effective compliance with various GST provisions, rules & regulations, Law has prescribed the manner in which audit under GST is to be carried out.

Section 2(13) of the CGST Act, 2017 specifies "audit" which means the examination of records, returns and other documents maintained or furnished by the registered person/firm under the GST Acts to verify the correctness of turnover declared, taxes paid, refund claimed and input tax credit availed and to assess the compliance with the provisions of the GST Acts. Following 3 types of audit are prescribed under the Act:

- i) Audit by a Chartered Accountant or a Cost Accountant based on the turnover of the assessee during the financial year - Section 35(5) of the CGST Act;
- ii) Audit by Tax authorities - Section 65 of the CGST Act;
- iii) Special Audit by a Chartered Accountant during assessment proceedings- Section 65 of the CGST Act;

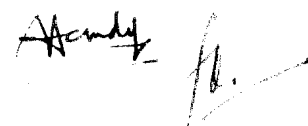
Every registered person/firm whose aggregate turnover during a financial year exceeds the prescribed limit (Rs.2.00 Crores) shall get their accounts audited by a Chartered Accountant or a Cost Accountant at present under Section 35(5) of Good and Services Tax Act, 2017. The registered person/firm whose accounts are to be audited, shall submit the audited accounts along with annual return in Form GSTR-9C and a reconciliation statement reconciling turnover depicted in audited financial statements.

The GST collected during a month is being deposited online by the DS(F) under GSTR-3B. Monthly Return(s) under the GST Act are being filed through, M/s Capeserv Management Advisory Pvt. Ltd., Delhi. (Mr. Gaurav Arora, CA) from July 2017 onwards. It is, therefore, for kind consideration that Mr. Gaurav Arora, CA who is filling our GST Return(s) may be considered to conduct GST audit u/s 35(5) on a professional fee of Rs.20000/-].

**Approved.**

**23. To consider revision in Mileage Allowance for journey performed by the Vice-Chancellor/Sub-Committee Members through Staff Car for attending meetings of the Association.**

[Note: TA Rules approved by the GOI vide OM No.19030/1/2017-E.IV dated 13.7.2017 were implemented in AIU effective from 1.4.2018 for members attending the meetings of the Association. These Rules do not specify the rate for mileage allowance when journey is performed by the member using official Staff Car of the University. Presently, we are



reimbursing the mileage allowance @ Rs. 12 per Km. to the member for journey performed by staff car as approved in the Finance Committee Meeting held on 30.9.2009, i.e. at par with rate approved for using own car (Rs. 8 plus 50% of DA).

At present the Members travelling by own Car or Taxi are being paid Rs.24/- per Km for attending meetings of the Association.

To remove the anomaly, approval is sought for reimbursing the mileage allowance of Rs.24/- per Km. to the members performing journey by Staff Car, at the rate approved for journey performed in own car/taxi vide GOI OM No.19030/1/2017-E.IV dated 13.7.2017].

**Approved.**

S.1 To consider write-off the cost of AIU/Research Publications lying unsold over the last 10-15 years as per details given below:

**'A'- AIU Publications**

Sl No	Details of Publications	Amount (Rs)	Remarks
1	Handbooks and Directories	2,64,403.80	Annexure-I
2	Bibliographies of Doctoral Dissertation	37,701.10	Annexure-II
3	General Natures of Publications	1,32,664.91	Annexure-III
TOTAL VALUE		4,34,769.81	

[Note: The unsold stock of publications at 'A' has been accumulated for the reasons attributable to their age-old editions, gradual diminishing of demands from the stakeholders and also, these publications could not be sold to the institutions or to the trade despite of wide publicity in the issues of University News, Website, sending circulars and even after displaying them in various Book Exhibitions.

Time and again, there have been audit objections/paras on holding this huge stock both by Government as well as by Statutory Auditors. The stock is occupying a lot of space and their up-keep involves maintenance cost. From year to year all the ledgers are being maintained for this stock. These publications are considered to be un-saleable and dead stock which could not be sold either to the trade or to the institutions.

It is, therefore, for consideration that this stock may be written off from our books and a notice in "University News" will be given for inviting educational institutions/public libraries to collect these publications on complimentary basis from our office. A notice will also be circulated amongst the employees to collect the publications if of any use to them. Few sets of these publications will also be placed at VC's Retiring Room House to enable Vice Chancellor/Academicians visiting here to choose and take the same on complimentary basis. The efforts will be made to dispose of the stock by

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offering on complimentary basis for a period of 6 months. The left out publications, if any, will be sold as scrap on weight basis.

### 'B'- Research Publications

Besides AIU Publications as submitted at 'A' above, a Compendium 'Anveshan-Students Research Convention' was printed in 2010 for the year(s) 2008 & 2009. Such Compendium is published under the category of Un-priced Publication. However, the compendium for the year(s) 2008 & 2009 were printed as priced publication on a fixed price of Rs.100/- per unit. A table showing the availability of stock of this publication is given below:

SI No.	Name of the Title/Year	No. of Copies Held on Stock	Unit Cost (Rs)	Total (Rs.)
1	Anvention -2008	683	304.37	2,07,884.71
2	Anvention - 2009	671	324.75	2,17,907.25
	<b>Total Values</b>			<b>4,25,791.96</b>


Instead of writing off the publications amounting to Rs.4,25,791.96, a proposal before the competent authority was submitted that existing stock of Compendium 'Anveshan - Students Research Convention' be dispatched on complimentary basis to the Libraries of the member universities/institutes of AIU for their preservation and reference, which will be useful for researchers in Universities to refer for their research work. The expenditure on postage for dispatching the compendium is to be met by AIU. Few sets of these publications will also be placed at AIU's Library for reference to the researcher].

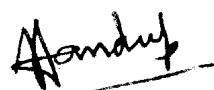
(Annexure - I,II & III)

Approved.

Meeting ended with vote of Thank to the Chair.

  
Dr. Baljit Singh Sekhon  
JS (Finance)

  
Prof. Furqan Qamar  
Secretary General

  
Prof. Sandeep Sancheti  
President, AIU