

## ASSOCIATION OF INDIAN UNIVERSITIES

F.No.:AIU/Estt./JSSports/Deputation/2025

Date: 11.11.2025

### VACANCY NOTIFICATION

Association of Indian Universities invites applications from eligible candidates for filling up of the following posts on deputation basis:

<b>Name of Post</b>	<b>Joint Secretary (Sports)</b>	<b>Deputy Secretary (Sports)</b>	<b>Under Secretary (Sports)</b>
<b>Pay Level</b>	Level 13	Level 12	Level 11
<b>Period of deputation</b>	2 years (extension, if any, will be as Govt. /DoPT Guidelines)	2 years (extension, if any, will be as Govt. /DoPT Guidelines)	2 years (extension, if any, will be as Govt. /DoPT Guidelines)
<b>Age</b>	Below 56 years as on the last date of the receipt of the application.	Below 56 years as on the last date of the receipt of the application.	Below 56 years as on the last date of the receipt of the application.
<b>Eligibility</b>	<p><u>Educational:</u> Master's Degree, preferably in Physical Education/Sports Sciences or a related field.</p> <p><u>Experience:</u> Officers, with relevant experience of Inter-University sports in Central Government/State Government/Autonomous Bodies/Institutions of Higher Education, holding analogous post on regular basis OR with 5 years of regular service in Pay Level 12.</p> <p><u>Note:</u> The terms &amp; conditions of deputation shall be governed by DoPT OM No.6/8/2009-Estt.(Pay II) dated 17.06.2010 &amp; as amended time to time.</p>	<p><u>Educational:</u> Master's Degree, preferably in Physical Education/Sports Sciences or a related field.</p> <p><u>Experience:</u> Officers, with relevant experience of Inter-University sports in Central Government/State Government/Autonomous Bodies/Institutions of Higher Education, holding analogous post on regular basis OR with 5 years of regular service in Pay Level 11.</p> <p><u>Note:</u> The terms &amp; conditions of deputation shall be governed by DoPT OM No.6/8/2009-Estt.(Pay II) dated 17.06.2010 &amp; as amended time to time.</p>	<p><u>Educational:</u> Master's Degree, preferably in Physical Education/Sports Sciences or a related field.</p> <p><u>Experience:</u> Officers, with relevant experience of Inter-University sports in Central Government/State Government/Autonomous Bodies/Institutions of Higher Education, holding analogous post on regular basis OR with 5 years of regular service in Pay Level 10.</p> <p><u>Note:</u> The terms &amp; conditions of deputation shall be governed by DoPT OM No.6/8/2009-Estt.(Pay II) dated 17.06.2010 &amp; as amended time to time.</p>

<b>Brief Job Profile</b>	<ul style="list-style-type: none"> <li>• Planning and execution of the Annual Sports Calendar</li> <li>• National and Zonal Inter-University Tournaments,</li> <li>• Liaison with national sports federations, the Ministry of Youth Affairs &amp; Sports, National &amp; International Bodies,</li> <li>• Capacity building of University Sports Infrastructure and Personnel, Policy formulation for Student-Athlete Welfare and Scholarships,</li> <li>• Budget planning and oversight for sports-related activities, etc.</li> </ul>
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**Terms & Conditions:**

1. Application as per the prescribed format (Annexure-I) is to be submitted within 30 days of issue of the Advertisement.
2. The position is to be filled on deputation basis for the specified period. No absorption shall be allowed.
3. The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
4. Applications which do not meet eligibility criteria given in the vacancy notification or found incomplete/deficient will summarily be rejected.
5. Candidate must fulfil the educational qualifications, experience and other criteria as on the closing date of application. Merely fulfilling the eligibility criteria would not entitle a Candidate to claim for Interview or Selection. Qualifications, Service Record/Experience, etc. shall be verified at the time of Interview. If any candidate is found ineligible while verifying the documents, he/she shall not be allowed to take up interview.
6. The fixation of pay/deputation (duty) allowance shall be governed by instructions issued by DOP&T from time to time.
7. Applications in the prescribed format (Annexure-I), complete in all respects, of eligible and willing candidates whose services can be spared immediately on selection, may be forwarded, through proper channel, together with all necessary documents i.e. Cadre Clearance, Vigilance Clearance, Integrity Certificate along with attested copies of up-to-date APARs of last five years, so as to reach the Secretary General, Association of Indian Universities, 16, AIU House, Comrade Inderjit Gupta Marg, New Delhi 110002, **latest by 11.12.2025**.
8. It is clarified that any form of conditional forwarding from the employer or applications received without the prescribed documents and Certificate from the Employer shall be summarily rejected.
9. No TA/DA shall be payable in case a candidate is called for an interaction with the Selection Committee for the post.
10. AIU reserves the right not to fill up the aforementioned vacancy.



				held on regular basis	for the post applied for

**\*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and, therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:**

Office/Institutions	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

<b>8</b>	Nature of present employment i.e. Ad hoc or Temporary or Quasi-permanent or Permanent	:	
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<b>9</b>	In case the present employment is held on deputation/contract basis, please state :-	:	
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a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belong	d) Name of the post and pay of the post held in substantive capacity in the parent organization.

**9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.**

**9.2 Note: Information under Column 9 (c) & d above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.**

<b>10</b>	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details:	:	
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<b>11</b>	Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column:-	:	
	(a) Central Government.	:	
	(b) State Government	:	
	(c) Autonomous Organization	:	
	(d) Government Undertaking	:	
	(e) University	:	
	(f) Others	:	

12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	:	
13	Are you in Revised scale of pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	:	
14	Total emoluments per month now drawn	:	
	Basic Pay in the PB	Grade Pay	Total Emoluments
15 In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed:			
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc. (with break-up details)	Total Emoluments
16A	<b>Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy circular/ Advertisement) <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>	:	
16B	<b>Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects. (ii) Awards/ Scholarships/ Official Appreciation. (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition. (vi) any other information. <b>(Note: Enclose a separate sheet if the space is insufficient)</b>	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	:	
<b># (The option of 'STC'/'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</b>			
18	Whether belongs to SC/ST	:	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date :-

Signature of the Candidate  
Address:-  
Contact No.

**Continued:-**

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. **Also certified that:**
- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.\_\_\_\_\_.
  - ii. His/Her integrity is certified.
  - iii. His/Her CR Dossier (photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above) are enclosed.
  - iv. No major/minor penalty has been imposed on him/her during the last 10 years  
Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

(Employer/Cadre Controlling Authority with Seal)

Countersigned