



**GURU KASHI**  
UNIVERSITY



MHRD'S  
INNOVATION CELL  
(GOVERNMENT OF INDIA)



**NAAC**  
GRADE **A++**  
ACCREDITED UNIVERSITY

## 5-Day FDP on Academic Administration



Sponsored by AIU–AADC

# Policy Implementation and Institutional Management

9 – 13 March, 2026



**ORGANIZED BY**

**FACULTY OF SCIENCES, HUMANITIES & LANGUAGES**

**GURU KASHI UNIVERSITY**

**ORGANIZERS**

**DR. NAVDEEP S GREWAL**  
**DR. SUDHIR MITTAL**



SCAN QR CODE FOR REGISTRATION

**Email:** [aadc@gku.ac.in](mailto:aadc@gku.ac.in)  
**Phone:** +91-8544979628 | +91-9877297789  
**Website:** [www.gku.ac.in](http://www.gku.ac.in)



[www.gku.ac.in](http://www.gku.ac.in)



R & D Cell @ GKU | Follow us



## ABOUT GKU

Guru Kashi University, Talwandi Sabo (Bathinda), Punjab, is a premier multidisciplinary institution of higher education established with the vision of *“Empowering Youth, Empowering Nation.”* Accredited with the prestigious NAAC A++ Grade, the University stands among the top-ranked institutions in North India for academic excellence, research innovation, and community engagement. Guru Kashi University was established by the Balaji Education Trust, Talwandi Sabo. The Trust, founded in 1997, laid the foundation for promoting modern education in the Malwa region of Punjab. The Trust’s first venture, Guru Gobind Singh Polytechnic, was set up in 1998, followed by the introduction of graduate and postgraduate programs. The Trust further expanded its academic vision by establishing Guru Gobind Singh College of Engineering & Technology (2001), Guru Gobind Singh College of Education (2005), GGS Institute of IT and Research, and GGS College of Nursing (2006). In 2011, Guru Kashi University was formally established under the Punjab Act No. 37 of 2011, marking a new era of integrated higher education. Since then, the University has continued to grow dynamically, catering to the educational and research needs of regional, national, and global communities, flourishing in the serene lap of nature at Talwandi Sabo.

## ABOUT FDP

The Guru Kashi University (GKU), established as an AIU–Academic & Administrative Development Centre (AIU–AADC) in Punjab for the academic session 2025–26, is organising the 5<sup>th</sup> FDP in the AIU–AADC sponsored series on Academic Administration in Higher Education Institutions, titled *“Policy Implementation and Institutional Management”*. This five-day online FDP is designed to strengthen administrative competence and policy-ready leadership among faculty members, coordinators, and academic functionaries by bridging statutory requirements with day-to-day institutional practices. The programme will deliberate on transparent and effective faculty recruitment and selection systems, performance appraisal frameworks linked to professional development, and evidence-based budgeting, financial planning, audits, and accountability mechanisms. It will also address documentation and archiving protocols essential for accreditation, compliance, and institutional continuity, along with administrative responses to the special needs of international students. Quality enhancement will be approached through sessions on the role of IQAC, quality benchmarks, stakeholder engagement, and institutional best practices and innovations. The FDP further covers examination governance, including efficient planning and scheduling, digital record management and e-filing workflows, examination reforms, academic integrity, and contemporary concerns of cybersecurity and data privacy. Overall, the FDP aims to cultivate robust governance culture, strengthen process efficiency, and enable participants to implement policies effectively across departments and institutional systems.

## DISTINGUISHED SPEAKERS

- **Prof. (Dr.) Rajkumar Sharma, Finance Officer, Central University of Punjab**

Prof. (Dr.) Sharma is the Finance Officer at the Central University of Punjab (serving since July 2023) and brings substantial administrative experience, including prior service as Controller of Examinations at a central university, along with academic expertise in finance. His profile aligns with institutional finance in HEIs—annual budgeting, allocation planning, expenditure monitoring, audit readiness, and accountability systems—supporting financially prudent decision-making without compromising academic quality. His scholarly engagement in university administration and finance is also reflected through his verified academic profile.

- **Dr. Kuldeep Dagar, Joint Secretary, Association of Indian Universities (AIU)**

Dr. Dagar serves as Joint Secretary at the Association of Indian Universities (AIU) and works in domains closely linked to academic administration, particularly equivalence of foreign qualifications, internationalisation, and building partnerships between Indian and global institutions. His professional contributions include participation in committee-level and taskforce activities related to mutual recognition of qualifications and broader international higher-education coordination. In the context of the FDP, his expertise supports policy-to-practice implementation around documentation, compliance, international student administration, and governance structures that enable credible institutional positioning.

- **Dr. Amit Tuteja, Dean, Faculty of Humanities, Sciences and Languages, Guru Kashi University**

Dr. Amit Tuteja is associated with Guru Kashi University in key institutional leadership roles. He served as Director (HR), Dean Academics and other process-driven administrative positions in higher education. He is listed with the Faculty of Sciences, Humanities & Languages at GKU, reflecting his wider academic-administrative engagement within the university ecosystem. His professional focus aligns strongly with strengthening recruitment systems, institutional induction/orientation practices, and performance-linked professional development—areas that are central to building transparent, compliant, and high-performing academic institutions.

- **Dr. M. Ramakrishna, Dean, IQAC, Vignan's Foundation for Science, Technology & Research**

Dr. M. Ramakrishna serves as Dean, IQAC at Vignan's Foundation for Science, Technology & Research (Deemed-to-be University), with a mandate to strengthen institutional quality culture through systematic review mechanisms and continuous improvement processes. He is also positioned academically as a professor in Mechanical Engineering and is associated with leadership roles linked to quality and academic governance. His work aligns with IQAC-driven frameworks for benchmarking, stakeholder feedback systems, accreditation preparedness, and evidence-based monitoring—core pillars for effective institutional management and policy implementation in HEIs.

- **Dr. Y. Jyothi, Deputy Dean, IQAC, Vignan's Foundation for Science, Technology & Research**

Dr. Y. Jyothi is part of the IQAC leadership at Vignan's Foundation for Science, Technology & Research and serving as Deputy Dean (IQAC) in official institutional communications. Her role connects directly to quality assurance operations—internal academic audits, documentation discipline, mentoring of institutional units, and strengthening accreditation/ranking preparedness through structured data and feedback systems. Within the FDP theme, her profile supports actionable best practices and innovations through IQAC, focusing on measurable institutional improvement, compliance readiness, and quality enhancement across academic and administrative domains.

- **Dr. Bharat Bhushan Singla, Additional Controller of Examinations, Punjabi University, Patiala**

Dr. Bharat Bhushan Singla is an academic at Punjabi University, Patiala, and is currently holding the administrative position of Additional Controller of Examinations, linking him directly with examination governance and institutional assessment operations. His profile also reflects active academic engagement as an Associate Professor with a verified scholarly footprint. In the FDP context, his expertise is particularly relevant to examination planning, scheduling, reforms, and integrity-focused governance, including the shift towards digital record management and process standardisation in examination and evaluation systems.